

C-O-N-F-I-D-E-N-T-I-A-L

21 January 1983

MEMORANDUM FOR: Chief, Accounts Division

ATTENTION: Data Base Management Branch

FROM:

DDA Management Staff

SUBJECT: Inclusion of Commitments in Trend Reports

DD/A REGISTRY
FILE: 30-12

25X1

25X1

1. Given the decision that commitments are to become part of future Agency financial reporting, the Directorate of Administration (DA) requests that the following trend reports be altered to include a commitment column:

F262023RA - Directorate totals by Office
 F262012RA - Directorate totals by Office - PS
 F262022RA - Directorate totals by Office - NPS
 F263009RA - Directorate totals by Office - SOC
 F263010RA - Directorate totals by Office - MOC/SOC
 F263028RA - OC Report "A" - NPS
 F264029RA - OC Report "B" - NPS
 F264066RA - Directorate totals by Office - FAN/SOC

25X1

2. In order to accommodate this column on the above existing reports, it is further requested that the previous fiscal year column on the first seven reports listed above be eliminated. With this elimination, the current fiscal year OPR-AMT and OBL columns should be moved one column each to the left and then a commitment column inserted. On report F264066RA, the UNENC-OPRPR UNOBLIG-OPR column should be eliminated, a commitment column inserted where the percentage column is presently located, and the percentage column inserted in the eliminated column area.

25X1

3. Additionally, it is requested that the computer be reprogrammed to add the OBL or OBL/ENC column to the commitment column and compare that result to the OPR-AMT column to provide a percentage for recording in the existing percentage column.

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- Adse
 - DDA Subject
 - DDA Chrono
 - DDA/MS Subject
 - DDA/MS Chrono

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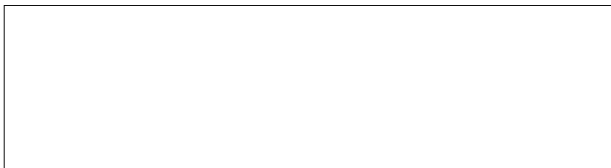
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4. And finally, it is requested that the following reports which are not needed in the DA be reviewed with other Directorates' to determine if they may be eliminated from production:

F263051RB
F236058RB
F236057RB
F200101RB
F200101RA
F236059RB
F263051RA



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25X1

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